

## **University of Ibadan**

### **Ibadan, Nigeria**

#### **Invitation to Tender for Projects in the University of Ibadan**

(1) Bids are hereby invited from interested and reputable contractors, suppliers and manufacturers with relevant experience and good track records for the following projects.

<b>Lot No.</b>	<b>Project Title</b>	<b>Tender Fee</b>
	Supply of HP t620 Flexible Thin Clients. HP 18.5” TFT Screen and VGA Adapter AS615AA for CBT Hall I	
<b>Lot A</b>		N50,000.00
	Supply of HP t620 Flexible Thin Clients, HP 18.5” TFT Screen and VGA Adapter AS615AA for Hall III for CBT Hall II	N50,000.00
Lot B		
	Supply of HP t620 Flexible Thin Clients, HP 18.5” TFT Screen and VGA Adapter AS615AA for Hall III for CBT Hall III	
Lot C		N50,000.00
	Supply of HP t620 Flexible Thin Clients, HP 18.5” TFT Screen and VGA Adapter AS615AA for Hall III for CBT Hall TV	
Lot D		N50,000.00
	Construction of Proposed Publishing House Building	N50,000.00
Lot E		

#### **(2) Bidding Criteria**

##### **Submission of:**

(a) Evidence of Registration with the Corporate Affairs Commission (CAC)

- (b) Company Profile and Organization Structure, Including names and resume of key personnel with address and phone numbers.
- (c) Evidence of Registration of both the company and the key personnel with relevant professionals bodies.
- (d) Verifiable list of previous/similar major/project successfully executed in the recent past with their locations and clients. (Copies of completion Certificate/Final Payment certificate should be attached.)
- (e) Current Tax Clearance certificate for the last three (3) years
- (f) Provision of V.A.T Certificate
- (g) List of Equipment to be used for the project and their locations.
- (h) Three years audited accounts of the company (2012, 2013, 2014)
- (i) Annual turnover as stated in a verifiable tax clearance certificate
- (j) Evidence of Financial Capability/Reference letter from a reputable bank
- (k) Provision of Certificate of Compliance from Industrial Training Fund (ITF)
- (l) Provision of Certificate of Compliance from Pension Commission (PENCOM)
- (m) For Joint Ventures, Memorandum of Understanding must be attached
- (n) Consent to allow for verification of all the documents submitted including CAC, Inland Revenue, VAT remittances, Pension & Industrial Training Fund and company's financial standing with the bankers.

### **(3) Collection of Bidding Forms**

The bidding documents are to be collected from the office of Director of Works upon payment of the appropriate non-refundable Tender Fee.

### **(4) Submission of Documents**

The title of the project should be written at the top left-hand corner of the covering envelope and should not bear the name of the tendering contractor.

Prospective bidders shall enclose the **Technical Bid** in a separate envelop and the **Financial Bid** in another separate envelop and the two (2) separate envelopes, shall be enclosed in one sealed outer envelope clearly marked “Invitation to Tender – Lot No-..... in four (4Nos.) Sets, but not in any way bearing the identity of the bidder. It should be hand-delivered to:

**Director of Procurement**  
**Secretary, Procurement Planning Committee**  
**University of Ibadan**

### **Closing Date**

Submission of Tender closes **on Tuesday, 8 December 2015 before 12noon.**

Any Tender received after this stated date and time will not be considered. Duly submitted Tenders shall be opened same day immediately after the stated closing time in the Senate Chamber of the University.

### **Please Note that:**

- (i) The University of Ibadan is neither committed nor obliged to shortlist any Contractor or to award the contract to any Contractor or Agent.
- (ii) The University reserves the right to reject any and/or all bidding packages.
- (iii) The University will only recognize and correspond with only authorized officers of the tendering Companies and not through individuals or agents acting on their behalf.
- (iv) This advertisement for invitation shall neither be construed as a commitment on the part of the University nor shall it entitle any contractor to make any claims whatsoever and/or seek any indemnity from the University of Ibadan

Please visit the University website: **[www.ui.edu.ng](http://www.ui.edu.ng)** for more details.

**Signed:**

**B. O. Akinremi**  
**Secretary, Procurement Planning Committee**  
**University of Ibadan**